



## NORTH CAROLINA AIR NATIONAL GUARD AGR VACANCY ANNOUNCEMENT



<b>POSITION AND DUTY MOS:</b> Logistics Management Specialist D1638000 PSN #: 0079866234 2G0X1	<b>RANK/GRADE:</b>  NTE MSgt/E-7	<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;"> <input type="checkbox"/>   <input checked="" type="checkbox"/>   <input type="checkbox"/> </div> <div>             NATIONWIDE               NCANG MEMBERS ONLY               ON BOARD AGR ONLY           </div> </div>	<b>ANNOUNCEMENT #:</b>  <b>ANG-AGR 2017-08</b>
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**UNIT, LOCATION, POC:**

 235<sup>th</sup> ATCS, New London, NC

POC: Maj Jeff Kipp

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**OPENS: 21 March 2017**
**CLOSES: 21 April 2017**

**DUTIES AND RESPONSIBILITIES:** Serves as a program operator for the Integrated Deployment System (IDS), Logistics Module-Base Level (LOGMOD-B), and Cargo Movement Operations System (CMOS). Ensures all systems interface within IDS. Serves as the point of contact for Deliberate Crisis Action Planning and Execution Segments (DCAPES) to assist the independent unit Commander and Logistics Officer in selecting, deploying and monitoring contingency forces. Maintains LOGMOD-B and the Logistics Detail (LOGDET) data. Designs logistics packages to meet Operation Plans (OPLAN) tasking and coordinates with tasked units to ensure compliance and accuracy of systems. Produces LOGMOD products for unit deployment exercises or operations. Provides continuous guidance and instruction to unit personnel, Logistics Detail-Base Level (LOGDET-B) data and Manpower/Personnel Module-Base Level (MANPER-B) matters. Coordinates both LOGMOD-B and MANPER-B portions of DCAPES for input and processing. Produces DCAPES data to support wartime activities and Operations Other Than WAR (OOTW) required by units to mobilize and deploy equipment and personnel. Formulates and consolidates logistical annexes for IDS guidance, based on regulations, manuals, instructions and directives issues by higher headquarters. During peacetime and actual/training deployments, provides staff input and participation in the Deployment Control Center. Manages the Unit Deployment Control Center (UDCC) to ensure each deployment runs efficiently. Plans and develops deployment training for the unit, in addition to conducting deployment training exercises. Ensures the unit meets all pre-execution and command and control requirements for deployments. As directed by, and in conjunction with the commander, resolves deployment-oriented problems. Reviews deployment assessment capabilities with the unit commander to ensure required deployment training is being conducted. Briefs the commander regarding plans for the movement of personnel and equipment during simulated and actual deployments and exercises. At the direction of, and in conjunction with, the commander, identifies required deployment/redeployment support with the unit staff and host base for the transportation of equipment and personnel. Determines the type and number of aircraft required for mission deployment. Validates load plans, hazardous cargo, priority shipments customs clearance requirements. Ensures all unit personnel and equipment are properly identified and prepared for deployment. Assists the commander in determining the types and numbers or quantity of troops and equipment available for tasking. Schedules, via correspondence, with headquarters (i.e. Air Force Materials Command (AFMC), Air Combat Command (ACC), Air Mobility Command (AMC), National Guard Bureau (NGB) and Numbered Air Forces), when required, to accomplish specific mission requirements. Reviews resource/logistics plans, programs and deployment activities with the commander to ensure authorized mobility equipment is available or on order, and ensures equipment is properly budgeted. Develops load plans and analyzes transportation requirements for the unit. Schedules all requirements through AMC and Military Transport Movement Command (MTMC) to ensure personnel and equipment arrive according to planned tasking. Directs, controls and coordinates all Air Expeditionary Force (AEF) deployments for the unit. Defines and publishes local guidance for deployment procedures. Ensures the unit meets all pre-execution and actual deployment requirements, Area of Responsibility (AOR) and specific reporting instructions. Attends AEF scheduling conferences. Reviews Operations Plans (OPLANS), Concept Plans (CONPLANS), Concept of Operations (CONOPS), Exercise Plans and Execution Orders for tasking from Headquarters. Determines availability of personnel and equipment for tasking and manages the War Reserve Material (WRM) assets at the home station. Analyzes and identifies tasking for logistical shortfalls, Limiting Factors (LIMFACs) and problems. Formulates and prepares the unit's logistical annex to the Installations Deployment Plan (IDP) in accordance with all applicable regulations and directives. Coordinates unit unique mobility requirements with the host flying bases. Ensures that unit specific requirements are included in the host base's IDP and ensures host base capabilities to meet unit requirements. Participates in site surveys to ascertain, identify and plan airlift and logistical support requirement needs in support of unit contingency operations/taskings. Serves, as required, on the Installation Support Team (IST). Maintains and analyzes the correlation of data between the Unit Type Code (UTC), Unit Management Information System (UMIS), Designed Operational Capacity (DOC) statements and all applicable plans for the unit's readiness reporting and tasking. Identifies problems/discrepancies and reports these to the commander. Recommends the elevation of problems/discrepancies when unable to resolve at the unit level. Ensures the DOC statement is current and can be accomplished by the unit. Briefs the commander on all the above-mentioned requirements in a timely manner. Evaluates the unit's logistics posture as reported in the Status of Resources and Training System (SORTS) program. With Secret Internet Protocol Router Network (SIPRnet) access, conduct monthly or as needed SORTS, AEF Reporting Tool (ART) and Defense Readiness Reporting System (DRRS) reports. Monitors the status of the logistical readiness of the unit and determines deviations in the total logistical posture. Recommends necessary actions to preclude or mitigate effects of support deficiencies. Performs pilot/non-pilot unit responsibilities in accordance with applicable directives. When acting as a UTC pilot unit, is responsible for the development of standard manpower and equipment changes to deployment packages and advising of non-pilot units system wide. In conjunction with the non-pilot units, resolves manpower and equipment differences. Adds, changes, or deletes requirements as the UTC's evolve in accordance with NGB functional manager guidance. Provides technical logistics plans support at staff meetings conducted by the unit commander. Resolves unit logistical problems as they occur. At the Commander's request, attends conferences, workshops, meetings and briefings. Provides input to Support Agreements, Letters of Agreement (LOA) and Memorandums of Agreement (MOA) for the unit. Monitors and evaluates support agreements between the unit and the supplying agency. Ensures reimbursements are identified to the host base comptroller. Maintains all documentation from impacted parties. Makes recommendations to resolve impasses when disagreements occur. Performs other duties as assigned to include acting as the Unit Material Control Manager. Some of the required tasks demand the member have a secondary AFSC of 2S051 with access and user rights to ESS (Enterprise Solution Supply). Is proficient with MRSP kit management. Able to fill out and process AF Form 2005. Knowledgeable in the Non-Fly DLR process as well as the DIFM process. Experience managing AF Equipment Accounts. Can perform Asset Queries. Proficient with the clothing issue regulations and process. Test, maintain and track the Chemical Protective Masks. Is qualified to train 235th ATCS 2S0X1 members and manage their upgrade

training. Have access to Defense Reutilization Management Office to process requisitions. Other additional duties may include: Building Manager, Emergency Management Rep, Government Purchase Card, Lodging Program Manager, Unit Security Manager, M4S Manpower MPA Man-day Management System, Unit Medical Readiness & Deployment Health monitor (ASIMS), AF Reserve Component Network (ARCNET)

**QUALIFICATIONS:** Must meet the physical qualifications outlined in AFI 48-123, as appropriate. Must comply with the military duty eligibility requirements IAW ANGI 36-101. Knowledge is mandatory of: logistics planning techniques in functional areas of materiel management, maintenance, transportation, contracting, civil engineering, services, force protection, operations, personnel, comptroller, medical and legal as impacted by, and as they impact installation logistics planning; Air Force operations and organization; processes of deployment, bed-down, employment, redeployment, and reconstitution; command and control techniques; techniques of conducting readiness assessments; data processing and electronic data processing equipment; basic budgeting techniques.

NOTE: Military Grade Inversion: The military structure is preeminent over the full-time structure and military grade inversion within the full-time work force is not permitted. The military grade of the supervisor must equal or exceed the military grade of personnel supervised.

**Application Packages must include the following:**

- (1) NGB Form 34-1 (dated 11 Nov 2013)
- (2) A copy of your current (last 12 months) "passing" Physical Training Assessment Sheet. Must have a passing PT Assessment before starting tour.
- (3) vMPF RIP. Must be no more than 60 days old. Data Verification Brief (DVB) briefs or RIPs generated directly from MILPDS will not be accepted. All information to qualify you for an AGR Tour must be present within your RIP. If there is a system limitation causing your record to be incorrect, you must include the official supporting source document with your package. Pen/ink corrections on RIP could disqualify package
- (4) ASVAB Scores and PULHES: AF Form 422 (Obtain from 145 MDG). Must comply with ASVAB and PULHES criteria as listed in AFECDD. Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, *Medical Examination and Standards*. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status.

Individuals on a DD Form 469, *Duty Limiting Condition Report* at the time of AGR physical package evaluation will not be deemed medically qualified. Individuals may apply for AGR tours as long as meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour. An initial AGR order will not be published prior to ensuring the selected applicant is off any duty limitations before starting their AGR tour.

Airmen determined physically qualified for continued military service IAW AFI 48-123, *Medical Examinations and Standards*, by the State Air Surgeon (or designated representative) or Military Entrance Processing Station (MEPS) may enter on AGR duty immediately.

- (5) Dental Classification: 1 or 2 (Obtain current SF 603A from 145 MDG)
- (6) Must have adjudicated Security Clearance before starting tour.
- (7) Scan all documents and submit as one attachment.

PLEASE READ DISCLAIMER: Do not submit other documents unless specifically asked for in the announcement.

You, the applicant, are responsible for the completion and turn-in of your application, all contents, and attachments. Incomplete applications will be considered "Not Qualified" because of lack of information. HRO is not responsible for incomplete packets. Applications and associated documents will not be returned nor considered for future vacancy announcements. Do not submit original documents

**EMAIL APPLICATIONS TO:** [usaf.nc.145-msg.mbx.full-time-job-applications@mail.mil](mailto:usaf.nc.145-msg.mbx.full-time-job-applications@mail.mil). Applications must be received not later than 1600 hours (EST) on the closing date of the announcement. Applications received after the closing date/time will not be accepted. Applications must not be mailed using government-supplied envelopes or postage.

**THE NORTH CAROLINA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER**

Eligible applicants will be considered without regard to race, sex, religion, national origin, or political affiliation.